Meeting Minutes

# Weekly Meeting with team/Supervisor

# Meeting No: 7

## Meeting Details

|  |  |
| --- | --- |
| Date: | 19/08/2021 |
| Venue: | Microsoft Teams |
| Attendees: | Alexander Aloi  Shannon Dann  Aili Gong  Carl Karama  Jared Song |
| Apologies: |  |

## Information / Decisions

|  |  |
| --- | --- |
| No. | Item |
| 1 | Refined user stories and sub-tasks in more detail |
| 2 | Completed a template of the database including all tables, keys, and schemas |
| 3 | Attempted to deploy the database to AWS cloud but failed connecting to it |
| 4 | Assigned specific details of user stories to each member, everyone knows their tasks |
| 5 | Deployment of the base code was attempted, however we were unable to link it to the back-end functionality – this may need to be fully implemented first |

## Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Item | Who | By |
| 1 | Begin working on assigned user stories | Jared Song | 20/08/2021 |
| 2 | Begin working on assigned user stories | Aili Gong | 20/08/2021 |
| 3 | Begin working on assigned user stories | Alexander Aloi | 20/08/2021 |
| 4 | Begin working on assigned user stories | Carl Karama | 20/08/2021 |
| 5 | Begin working on assigned user stories | Shannon Dan | 20/08/2021 |